

ACCIDENT REVIEW AND SAFETY COMMITTEE

AGENDA

September 29, 2016

- I. Call to Order
- II. Roll call:
 - Timothy Quinn, Township Administrator
 - Karen J. Carman, Administrative Assistant
 - Virginia Murphy, Assistant Personnel Mgr.
 - Jesse Kaar, Fire Chief
 - John McGuinness, Police Chief
 - Thomas Eschmann, Superintendent, DPW
 - Mark Howarth, Superintendent, WPCU
 - James Slate, Township Engineer
 - Bill Foelsch, Parks & Recreation Director
 - Kevin Breen, Health Administrator
 - Randy Williams, Supervisor of Buildings and Grounds
 - Kathy Whitehead, Public Health Nurse
 - Albert Mastrobattista, Construction Code Official
- III. Approval of Minutes: July 28, 2016
- IV. Old Business:
 - A. Wellness Program –Wellness Challenge #2: Walk to Win! 9/12- 10/21 / Boot Camp in the Park / Sun, Oct 16 Breast Cancer Walk – Mack Cali Business Campus (Parsippany)
 - B. Departmental Safety Meetings, Overview by each department, including ongoing training and/or training needs
 - Fire Dept.
 - Police Dept.
 - DPW
 - WPCU
 - Parks & Recreation
 - Bldgs. & Grounds
 - Health Dept.
 - Construction Code
 - C. Risk Manager’s Report- Please take pictures with every motor vehicle accident, however minor and especially for traffic signal knockdowns or traffic signal boxes. When our insurance subrogates, a lot of the time the responsible parties insurance asks for pictures.
- V. New Business:
 - A. Review of Workers’ Compensation Claims:
 - For the period 07/27/16to 09/28/16
 - B. Review of Automobile Accidents:
 - For the period 07/27/16 to 09/28/16
 - C. PMA Risk Control Consultant’s Comments
- VI. Comments/concerns of members
- VII. Any other business
- VIII. Adjournment, next meeting, Thursday, October 27, 2016 9 AM, Conference Room No.1, Municipal Building

Workers' Compensation Claims

1.	d/a: 8/4 -Timothy Meyer	A seasonal employee was stung in the neck by a bee while mowing the grass. Taken to Work-Med, no lost time.
2.	d/a: 8/9- Richard Stelletell	Employee was bending over to move a branch when he felt a sharp pain in his back and groin.
3.	d/a: 8/15 -Grant Rombough	A seasonal employee was stung near the eyes while cutting road side weeds. Taken to Work-Med, no lost time.
4.	d/a: 8/22- Frederick Weber	While lifting a dumpster to the back of the garbage truck, employee was standing on the side when a book shelf fell out of the dumpster and hit the employee on the back of the head. No medical attention, no lost time.
5.	d/a:8/23- Ronnie Dumas	Employee was unloading cardboard from recycling truck and upon completion climbed down to get out and slipped and fell to the ground on his left wrist and arm. Out of work until seen by hand specialist 8.29, where he was released to modified duty with a follow up appointment 9/12. Released to full duty 9/12.
6.	d/a: 9/9- Frederick Weber	Employee was taking a short break from working with the tree crew when he felt his back spasm, was in a considerable amount of pain, and leg numbness. Admitted to MMC with 2 large disc herniations. Employee underwent L2 to L4 Laminectomy decompression with a right L2-3 and right L3-4 discectomy surgery 9/11.

Workers' Comp claims previously discussed:

1. Road Dept. (Windt) – Employee who injured his ankle on a damaged storm drain was released to Modified Duty 8/1 then to full duty 9/7.
2. Road Dept. (Ferrone) –Employee who felt pain in his right forearm, elbow, and shoulder while lifting a recycling can had his right distal tendon repaired on 3/30 and right shoulder(rotator cuff tear) surgery on 6/29. Released to Modified Duty 8/15.
3. Fire Dept. (Wohlgemuth) – Employee who felt pain in his left shoulder while removing a Scott Pak from an apparatus was released to fully duty 8/4 but continues with PT.

Auto Accidents

1.	d/a: 8/1 -Christopher Vargas-Vila	The Patrolman took his eyes off the road to reach down for the radio microphone and grazed a fire hydrant. Significant damage to the patrol car's rear door, quarter panel, wheel, tire, and rear bumper. Reprimanded.
2.	d/a: 8/4 -Jonathan Donato	The Patrolman misjudged the distance for backing his patrol vehicle and struck a retaining wall. Was responding to an emergency call, which contributed to his hast in trying to make the turn in a narrow driveway. Very minor damage to bumper.
3.	d/a: 9/12 -Christopher Blagrove	Employee struck a residents mailbox with the recycling truck. Minor damage, police report made.