

TOWNSHIP OF MORRIS
BOARD OF HEALTH
WEDNESDAY, JANUARY 20, 2016

CALL TO ORDER:

The 2016 Organizational and Regular meeting of the Board of Health of the Township of Morris was called to order by Karen Swetz-Stelletell, the Secretary of the Board on Wednesday, January 20, 2016 at 5:01 pm at the Municipal Building, 50 Woodland Avenue, Morris Township, New Jersey.

MEMBERS PRESENT:

Dr. Nicholas Bertha
Mr. Daniel Caffrey
Mrs. Louise Johnson
Dr. Robert Katz
Mr. Peter Mancuso
Mr. Matheu Nunn
Ms. Bonnie Pylar
Dr. Nicole Saphier
Mr. Bruce Sisler

ALSO PRESENT:

John Mills III, Esq. Board Attorney
Timothy Quinn, Township Administrator
Kevin Breen, Health Administrator
Elizabeth Zalme, Environmental Health Specialist
Karen Swetz-Stelletell, Board Secretary

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Karen Swetz-Stelletell.

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

Written Notice was given to the official newspaper, Daily Record, by email on January 23, 2015 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on January 18, 2016 by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk’s office and in the Secretary’s office on January 18, 2016 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-19, all of which notices were given at least 48 hours prior to this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into minutes of this meeting , a copy of this notice which was given as above set forth for appropriate retention in the “Municipal Files”

ROLL CALL:

DR. BERTHA - YES	MR. CAFFREY – YES	MRS. JOHNSON – YES
DR. KATZ - YES	MR. MANCUSO - YES	MR. NUNN – YES
MS. PYLER - YES	DR. SAPHIER - YES	MR. SISLER - YES

NOMINATION AND ELECTION:

Nominations for President – Dr. Robert Katz

Dr. Katz was unanimously elected Board President for the year 2016.

Nominations for Vice President – Mrs. Louise Johnson

Mrs. Johnson was unanimously elected Vice President for the year 2016.

RESOLUTIONS AND APPOINTMENTS:

Be It Resolved that the following appointments were made for a one year term 2016.

Health Administrator	Kevin Breen	1 year
Plumbing Inspector	Mark Hiler	1 year

Be It Resolved that the following appointments were made for three year term 2016-2018.

Board Member	Matheu D. Nunn
Board Member	Bruce D. Sisler
Board Member	Dr. Nicholas Bertha

Be It Resolved that the following appointments were made for a two year term 2016-2017.

Alternate Board Member Bonnie Pyler

A motion to approve the resolutions of appointment was made, seconded and unanimously approved.

RESOLUTIONS GENERAL:

Resolved, that the Board of Health of the Township of Morris does hereby appoint John Mills, III, Board of Health Attorney for the year 2016.

Resolved, that the Board of Health of the Township of Morris does hereby retain QC labs for public health laboratory testing services for 2016.

TOWNSHIP OF MORRIS
BOARD OF HEALTH PAGE 3

Resolved, that all regular meetings of the Board of Health be held on the following dates, at 5:00 pm, prevailing time at the Municipal Building, 50 Woodland Avenue.

January 20, 2016
March 16, 2016
June 15, 2016
September 21, 2016
December 21, 2016
January 18, 2017

Resolved, that the Board of Health of the Township of Morris has bond of the Treasurer, Karen Swetz-Stelletell, in the amount of \$5,000.00 for the year 2016.

Resolved, that the Daily Record be designated as the official newspapers of the Board of Health of the Township of Morris for the year 2016.

RESOLUTION DESIGNATED DEPOSITORIES:

Whereas R. S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories wherein all public monies fund of the municipality shall be kept.

Now, Therefore, Be It Resolved that the Board of Health of the Township of Morris shall cause all monies of the Board of Health other funds in their custody to be deposited to the credit of the municipality only in:

PROVIDENT BANK

REGULAR MEETING:

MINUTES CONSIDERATION:

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes of December 16, 2015 were approved as circulated, and ordered placed in the office of the Board of Health in Township of Morris.

ROLL CALL:

DR. BERTHA - YES	MR. CAFFREY – YES	MRS. JOHNSON – YES
DR. KATZ - YES	MR. MANCUSO - YES	MR. NUNN – YES
MS. PYLER - YES	DR. SAPHIER - YES	MR. SISLER - YES

MONTHLY REPORTS CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on the file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

Treasurer, Registrar of Vital Statistics, Animal License Official, Retail Food Establishment, Complaints, Septic, Recreational Bathing, Public Health Nursing and Animal Control

ORDINANCE INTRODUCTION:

BOH 01-16 “Ordinance of the Township of Morris, Morris County, New Jersey concerning salaries for the Board of Health Non-Union Personnel”

A motion was made and seconded and introduction made with Public Comment and Final Passage at a Special Meeting to be held on February 17, 2016 at 4:45 pm.

ROLL CALL:

DR. BERTHA - YES	MR. CAFFREY – YES	MRS. JOHNSON – YES
DR. KATZ - YES	MR. MANCUSO - YES	MR. NUNN – YES
MS. PYLER - YES	DR. SAPHIER - YES	MR. SISLER - YES

NEW BUSINESS: - NONE

OLD BUSINESS: - NONE

PUBLIC COMMENTS AND INQUIRY: - NONE

COMMENTS – HEALTH DEPARTMENT: - NONE

COMMENTS – BOARD OF HEALTH MEMBERS:

Dr. Bertha - None

Mr. Caffrey – Happy New Year! Mr. Quinn is coordinating with Township Police and Morris County Prosecutor’s Drug Enforcement Agency to have a 24/7 drug disposal at the Police Dept.

Mrs. Johnson - None

Dr. Katz – Thank the Board for being elected President.

Mr. Mancuso - None

Mr. Nunn - None

Ms. Pyler - None

Dr. Saphier - None

Mr. Sisler - None

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion, duly made, seconded and unanimously carried, this meeting was adjourned at 5:25 pm, next to convene at 4:45 pm on Wednesday, February 17, 2016 at the Municipal Building, 50 Woodland Avenue, Morris Township.



Karen Swetz-Stelletell, CMR
Board Secretary