

TOWNSHIP OF MORRIS
BOARD OF HEALTH
WEDNESDAY, JANUARY 17, 2018

CALL TO ORDER:

The 2018 Organizational and Regular meeting of the Board of Health of the Township of Morris was called to order by Karen Swetz-Stelletell, the Secretary of the Board on Wednesday, January 17, 2018 at 5:02 pm at the Municipal Building, 50 Woodland Avenue, Morris Township, New Jersey.

MEMBERS PRESENT:

Mr. John Arvanites - Late
Dr. Nicholas Bertha
Dr. Robert Katz
Mr. Peter Mancuso
Mr. Matheu Nunn - Absent
Dr. Bonnie Pylar
Dr. Nicole Saphier - Absent
Mr. Bruce Sisler
Mrs. Catherine Wilson

ALSO PRESENT:

John Mills III, Esq. Board Attorney
Timothy Quinn, Township Administrator
Kevin Breen, Health Officer
Kathy Whitehead, Public Health Nurse
Elizabeth Zalme, Environmental Health Specialist
Karen Swetz-Stelletell, Board Secretary

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Karen Swetz-Stelletell.

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

Written Notice was given to the official newspaper, Daily Record, by email on February 6, 2017 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on January 12, 2018 by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk’s office and in the Secretary’s office on January 12, 2018 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-19, all of which notices were given at least 48 hours prior to this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into minutes of this meeting , a copy of this notice which was given as above set forth for appropriate retention in the “Municipal Files”

ROLL CALL:

Mr. Arvanites - Late	Dr. Bertha - Yes	Dr. Katz - Yes
Mr. Mancuso - Yes	Mr. Nunn – Absent	Dr. Pylar - Yes
Dr. Saphier - Absent	Mr. Sisler - Yes	Mrs. Wilson - Yes

NOMINATION AND ELECTION:

Nominations for President – Robert Katz

Robert Katz was unanimously elected Board President for the year 2018.

Nominations for Vice President – Bonnie Pylar

Bonnie Pylar was unanimously elected Vice President for the year 2018.

RESOLUTIONS AND APPOINTMENTS:

Be It Resolved that the following appointments were made for a one year term.

Health Administrator Kevin Breen

Plumbing Inspector Mark Hiler

Be It Resolved that the following appointments were made for three year term.

Board Member Robert Katz

Board Member John Arvanites

Board Member Catherine Wilson

Be It Resolved that the following appointment was made for a two year term.

Alternate Board Member Bonnie Pylar

A motion to approve the resolutions of appointment was made, seconded and unanimously approved.

RESOLUTIONS GENERAL:

Resolved, that the Board of Health of the Township of Morris does hereby appoint John Mills, III, Board of Health Attorney for the year 2018.

Resolved, that the Board of Health of the Township of Morris does hereby retain QC labs for public health laboratory testing services for 2018.

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Resolved, that all regular meetings of the Board of Health be held on the following dates, at 5:00 pm, prevailing time at the Municipal Building, 50 Woodland Avenue.

January 17, 2018
March 21, 2018
June 20, 2018
September 19, 2018
December 19, 2018
January 16, 2019

Resolved, that the Board of Health of the Township of Morris has bond of the Treasurer, Karen Swetz-Stelletell, in the amount of \$5,000.00 for the year 2018.

Resolved, that the Daily Record be designated as the official newspapers of the Board of Health of the Township of Morris for the year 2018.

RESOLUTION DESIGNATED DEPOSITORIES:

Whereas R. S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories wherein all public monies fund of the municipality shall be kept.

Now, Therefore, Be It Resolved that the Board of Health of the Township of Morris shall cause all monies of the Board of Health other funds in their custody to be deposited to the credit of the municipality only in:

PROVIDENT BANK

REGULAR MEETING:

MINUTES CONSIDERATION:

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes of December 19, 2017 were approved as circulated, and ordered placed in the office of the Board of Health in Township of Morris.

MONTHLY REPORTS CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on the file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

Treasurer, Registrar of Vital Statistics, Animal License Official, Retail Food Establishment, Complaints, Septic, Recreational Bathing, Public Health Nursing and Animal Control

ORDINANCE INTRODUCTION:

BOH 01-18 “Ordinance of the Township of Morris, Morris County, New Jersey concerning salaries for the Board of Health Non-Union Personnel”

A motion was made and seconded and introduction was made with Public Comment and Final Passage at a meeting to be held on March 21, 2018 at 5pm.

NEW BUSINESS: - Tom Teague, Engineer at the Madison Hotel was explaining why the bacteriologic tests may have been failing. Sometimes over the weekend there could be an entire wedding party in the spa and that could case the failure. He will monitor the weekend occupancy to try and adjust the chemicals. They have been making improvements to the spa and pool since 2015.

OLD BUSINESS: - NONE

PUBLIC COMMENTS AND INQUIRY: - Dr. Thomas Howell was asking about a flier that was sent out by the Morristown Medical Center that covered information relating to Opiads. Nurse Kathy Whitehead was not aware of this mailing, maybe he should get some information from the Joint Municipal Alliance. Elizabeth Zalme, Health Inspector will give Dr. Howell Dr. Nicole Saphier phone number to speak to her about the Alliance.

COMMENTS – HEALTH DEPARTMENT: -

Kathy – None
Kevin - None

COMMENTS – BOARD OF HEALTH MEMBERS:

Mr. Arvanites - None
Dr. Bertha - None
Dr. Katz - None
Mr. Mancuso - None
Mr. Nunn - Absent
Dr. Pylar - None
Dr. Saphier - Absent
Mr. Sisler – None
Mrs. Wilson – Are the stray cats adopted?

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion, duly made, seconded and unanimously carried, this meeting was adjourned at 5:36 pm, next to convene at 5 pm on Wednesday, March 21, 2018 at the Municipal Building, 50 Woodland Avenue, Morris Township.



Karen Swetz-Stelletell, CMR
Board Secretary