

TOWNSHIP OF MORRIS
BOARD OF HEALTH
WEDNESDAY JANUARY 18, 2017

CALL TO ORDER:

The 2017 Organizational and Regular meeting of the Board of Health of the Township of Morris was called to order by Karen Swetz-Stelletell, the Secretary of the Board on Wednesday, January 18, 2017 at 5:06 pm at the Municipal Building, 50 Woodland Avenue, Morris Township, New Jersey.

MEMBERS PRESENT:

Dr. Nicholas Bertha
Mr. Daniel Caffrey
Mrs. Louise Johnson
Dr. Robert Katz
Mr. Peter Mancuso
Mr. Matheu Nunn
Dr. Bonnie Pyler
Dr. Nicole Saphier- via telephone
Mr. Bruce Sisler - Absent

ALSO PRESENT:

John Mills III, Esq. Board Attorney
Kevin Breen, Health Officer
Kathy Whitehead, Public Health Nurse
Elizabeth Zalme, Environmental Health Specialist
Karen Swetz-Stelletell, Board Secretary

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Karen Swetz-Stelletell.

ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT

Written Notice was given to the official newspaper, Daily Record, by email on February 8, 2016 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on January 13, 2017 by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk's office and in the Secretary's office on January 13, 2017 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J.S.A. 10:4-19, all of which notices were given at least 48 hours prior to this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into minutes of this meeting , a copy of this notice which was given as above set forth for appropriate retention in the "Municipal Files"

ROLL CALL:

DR. BERTHA - YES	MR. CAFFREY – YES	MRS. JOHNSON – YES
DR. KATZ - YES	MR. MANCUSO - YES	MR. NUNN – YES
DR. PYLER - YES	DR. SAPHIER - YES	MR. SISLER - ABSENT

NOMINATION AND ELECTION:

Nominations for President – Dr. Robert Katz

Dr. Robert Katz was unanimously elected Board President for the year 2017.

Nominations for Vice President – Mrs. Louise Johnson

Mrs. Louise Johnson was unanimously elected Vice President for the year 2017.

RESOLUTIONS AND APPOINTMENTS:

Be It Resolved that the following appointments were made for a one year term 2017.

Health Administrator	Kevin Breen	1 year
Plumbing Inspector	Mark Hiler	1 year

Be It Resolved that the following appointments were made for three year term 2017-20.

Board Member Peter Mancuso
Registrar Karen Swetz-Stelletell
Deputy Registrar Elizabeth Zalme

Be It Resolved that the following appointment was made for a two year term 2017-2018.

Alternate Board Member Dr. Nicole Saphier

A motion to approve the resolutions of appointment was made, seconded and unanimously approved.

RESOLUTIONS GENERAL:

Resolved, that the Board of Health of the Township of Morris does hereby appoint John Mills, III, Board of Health Attorney for the year 2017.

Resolved, that the Board of Health of the Township of Morris does hereby retain QC labs for public health laboratory testing services for 2017.

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Resolved, that all regular meetings of the Board of Health be held on the following dates, at 5:00 pm, prevailing time at the Municipal Building, 50 Woodland Avenue.

January 18, 2017
March 22, 2017
June 21, 2017
Tuesday, September 19, 2017
December 13, 2017
January 17, 2018

Resolved, that the Board of Health of the Township of Morris has bond of the Treasurer, Karen Swetz-Stelletell, in the amount of \$5,000.00 for the year 2017.

Resolved, that the Daily Record be designated as the official newspapers of the Board of Health of the Township of Morris for the year 2017.

RESOLUTION DESIGNATED DEPOSITORIES:

Whereas R. S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories wherein all public monies fund of the municipality shall be kept.

Now, Therefore, Be It Resolved that the Board of Health of the Township of Morris shall cause all monies of the Board of Health other funds in their custody to be deposited to the credit of the municipality only in:

PROVIDENT BANK

REGULAR MEETING:

MINUTES CONSIDERATION:

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes of December 21, 2016 were approved as circulated, and ordered placed in the office of the Board of Health in Township of Morris.

ROLL CALL:

DR. BERTHA - YES	MR. CAFFREY – YES	MRS. JOHNSON – YES
DR. KATZ - YES	MR. MANCUSO - YES	MR. NUNN – YES
DR. PYLER - YES	DR. SAPHIER - YES	MR. SISLER - ABSENT

MONTHLY REPORTS CONSIDERATION:

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on the file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

Treasurer, Registrar of Vital Statistics, Animal License Official
Retail Food Establishment
Complaints
Septic Inspections
Recreational Bathing Inspections**
Public Health Nursing Report
Animal Control Report

There was a question why the Madison Hotel Spa had a bacteriological failure again? Every month there is a failure. The chlorinator is old and needs to be fixed or replaced. The Spa is not used very often. Kevin and Liz will check the reports from the lab company. Kevin will send a letter to the Hotel regarding the spa failures. We will review this as Old Business at the March meeting.

ORDINANCE INTRODUCTION: - NONE

NEW BUSINESS: - NONE

OLD BUSINESS: - NONE

PUBLIC COMMENTS AND INQUIRY: - NONE

COMMENTS – HEALTH DEPARTMENT:

KATHY – I will talk to the Senior's at the February meeting regarding the medicine drop box at the Police Station. Then at the next meeting have a police officer there to discuss the importance of the drop box to the Senior's.

KEVIN - NONE

COMMENTS – BOARD OF HEALTH MEMBERS:

DR. BERTHA - None

MR. CAFFREY – Happy New Year to Everyone. I am looking forward to a good year.

MRS. JOHNSON - None

DR. KATZ - None

MR. MANCUSO – Stay Healthy.

MR. NUNN - None

DR. PYLER - None

DR. SAPHIER - None

MR. SISLER - Absent

ADJOURNMENT:

There being no further business for the consideration of the Board of Health at this time, on a motion, duly made, seconded and unanimously carried, this meeting was adjourned at 5:28 pm, next to convene at 4:45 pm on Wednesday, February 15, 2017 at the Municipal Building, 50 Woodland Avenue, Morris Township.



Karen Swetz-Stelletell, CMR
Board Secretary