

**TOWNSHIP OF MORRIS  
BOARD OF HEALTH ORGANIZATIONAL  
AND REGULAR MEETING  
WEDNESDAY, JANUARY 20, 2010  
AT 7:30 P.M.**

**CALL TO ORDER:**

The 2010 Organizational and Regular meeting of the Board of Health of the Township of Morris was called to order by the Secretary of the Board on Wednesday, January 20, 2010 at 7:30 p.m. at the Municipal Building, 50 Woodland Avenue, Morris Township.

**MEMBERS PRESENT:**

H, Scott Rosenbush, Mayor  
Daniel W. Caffrey, Deputy Mayor  
Ronald M. Goldberg, Committeeman  
Raymond Snyder, Committeeman  
Bruce Sisler, Committeeman

**ABSENT:**

Dr. David Matalon  
Dr. Ira Monka  
Elizabeth Velotti, Sr. REHS  
Karen A. Swetz, Deputy Registrar  
Kathryn Whitehead, Public Health Nurse

**ALSO PRESENT:**

John Mills III Esq. Board Attorney  
Mr. Fred J. Rossi, Twp. Administrator  
Kevin P. Breen, Health Administrator  
Nancy A. Shay, Board Secretary  
Dr. George Van Orden, Health Officer

**ADEQUATE NOTICE – “O.P.M.A.” – RECORD INSERT**

**“Adequate Notice” of this meeting of the Board of Health of the Township of Morris was and defined by the Open Public Meeting Act as follows:**

Written Notice was given to the official newspaper, Daily Record, alternate official newspaper, Morris News Bee, and to the additional newspaper, Star Ledger by mail on January 4, 2010 which was at least 48 hours prior to the date of this meeting, and a copy of the notice was posted on the bulletin board in the Municipal Building of the Township of Morris on January 4, 2010, by the Secretary of this board and a copy of the notice was likewise filed in the Township Clerk’s office and in this Secretary’s office on January 4, 2010 and copies of this notice were mailed by certified mail to all persons who requested individual notices, pursuant to N.J. S. A. 10:4-15 all of which notices were given at least 48 hours prior to the date of this meeting, and I hereby hand to the Secretary of this board for the purpose of incorporating into the minutes of this meeting a copy of the notice which was given as above sent forth for appropriate retention in the municipal files.

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**ROLL CALL:**

<b>Mayor Rosenbush - Yes</b>	<b>Mr. Caffrey - Yes</b>	<b>Dr. Monka - Absent</b>
<b>Mr. Goldberg - Yes</b>	<b>Mr. Sisler - Abstain</b>	<b>Dr. Matalon - Absent</b>
<b>Mr. Snyder – Yes</b>		

**NOMINATIONS AND ELECTIONS:**

- A. Nominations for President – Dr. David Matalon  
Dr. Matalon was unanimously elected Board President for the year 2010**
- B. Nominations for Vice President – Committeeman Raymond Snyder  
Mr. Snyder was unanimously elected Vice President for the 2010.**
- C. Nancy A. Shay was nominated Secretary for the Board of Health. Mrs. Shay was unanimously elected Secretary for the year 2009.**

**RESOLUTIONS FOR APPOINTMENTS:**

- A. BE IT RESOLVED that the following appointments be made for the year 2009.**

<b>1. Health Officer</b>	<b>Dr. George Van Orden</b>
<b>2. Health Administrator</b>	<b>Kevin P. Breen</b>
<b>3. Plumbing Inspector</b>	<b>Mark Hiler</b>
<b>4. Treasurer/Board of Health</b>	<b>Nancy A. Shay</b>
<b>5. Animal License Official (N.J.S.A. – 4:19-15.13)</b>	<b>Nancy A. Shay</b>
<b>6. Reporting Officer (N.J.S.A. -26:4-19)</b>	<b>Dr. George Van Orden</b>

**A motion to approve the resolutions of appointments was made, seconded and unanimously approved.**

**RESOLUTIONS: GENERAL**

- A. RESOLVED, that the Board of Health of the Township of Morris does hereby appoint John Mills III, Board of Health Attorney for the year 2010.**
- B. RESOLVED, that the Board of Health of the Township of Morris does hereby retain Q C Incorporated for public health laboratory testing services for 2010.**
- C. RESOLVED, that the Board of Health of the Township of Morris contract with the Township of Hanover Public Health and Health Officer's Services for the year 2010.**

**RESOLUTIONS: GENERAL (continued)**

- D. RESOLVED, that all regular meetings of the Board of Health be held on the following dates, at 7:30 p.m., prevailing time at the Municipal Building, 50 Woodland Avenue.**

**January 20, 2010  
February 3, 2010  
March 3, 2010  
April 21, 2010  
May 19, 2010  
June 16, 2010  
July 21, 2010  
August 25, 2010  
September 15, 2010  
October 20, 2010  
November 10, 2010  
December 15, 2010  
January 18, 2011**

- E. RESOLVED, that the Morris News Bee be designated as the official newspaper of the Board of Health of the Township of Morris for the year 2010.**
- F. RESOLVED, that the Star Ledger be designated as the alternate newspaper of the Board of Health of the Township of Morris for the year 2010.**
- G. RESOLVED, that the Daily Record be designated as the alternate newspaper of the Board of Health of the Township of Morris for the year 2010.**

**RESOLUTIONS – DESIGNATED DEPOSITORIES:**

- A. WHEREAS, R.S. 40:5-4 provides that the governing body of every municipality shall designate the depository or depositories whereas all public moneys and other funds of the municipality be kept,**

**NOW THEREFORE, BE IT RESOLVED, that the Board of Health of the Township of Morris Shall cause all moneys of the Board of Health and other funds in the custody to be deposited to the credit of the municipality only in**

**PNC**

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**REGULAR MEETING:**

**MINUTES, CONSIDERATION:**

On a motion duly made, seconded and carried by the votes as indicated, the reading of the minutes approved as circulated:

**ROLL CALL:**

Mayor Rosenbush - Yes	Mr. Caffrey - Yes	Dr. Monka - Absent
Mr. Goldberg - Yes	Mr. Sisler - Abstain	Dr. Matalon - Absent
Mr. Snyder – Yes		

**MONTHLY REPORT CONSIDERATION:**

On a motion made, seconded and unanimously carried, the following internal monthly reports were approved as circulated and ordered placed on file in the office of the Board of Health to be retained in accordance with the specific detail of the most recent record retentions schedule promulgated by the Bureau of Archives.

- A. Treasurer, Registrar of Vital Statistics and Animal License official
- B. Retail Food Establishment Report
- C. Complaints
- D. Public Health Nursing Report
- E. St, Hubert's Giralda Report

**ORDINANCES:**

None

**COMMENTS – HEALTH DEPARTMENT PERSONNEL:**

Kevin Breen, Health Administrator introduced Dr. George Van Orden, Hanover Township Health Officer and thanked him for providing services to Morris Township and keeping the contract at 0% for 2010.

Dr. Van Orden spoke on the H1N1 clinics. He stated that between the three communities, Morris Township, Hanover Township, and Harding Township, we provided 7,000 H1N1 vaccines. This was 10% of the total vaccinations given in Morris County.

**PUBLIC COMMENTS AND INQUIRY:**

None

**COMMENTS/BOARD MEMBERS:**

H. Scott Rosenbush – Thanked the Health Department and Dr. Van Orden for the work done this year.  
Daniel Caffrey – No Comment  
Ronald M. Goldberg - Also thanked the department  
Bruce Sisler - looked forward to working with the Health Department this year.  
Raymond Snyder– Also thanked the department for a fabulous record regarding services.

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**ADJOURNMENT:**

**There being no further business for the consideration of the Board of Health at this time, on a motion duly made, seconded and unanimously carried, this meeting adjourned at 8:16 p.m. , next to convene at 7:30 p.m. on Wednesday, March 3, 2010 at the Municipal Building, 50 Woodland Avenue, Morris Township.**

**Respectfully submitted,**

**Nancy A. Shay, CSW, CMR  
Board Secretary**